

# UCSF at ZSFG Staff Badge/Halogen Add Request - PLEASE PRINT CLEARLY

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Middle Initial (use "X" if unknown): \_\_\_\_\_

Last 4 digits of Social Security Number: \_\_\_\_\_

UCSF Employee Number: \_\_\_\_\_

Birth Month/Day: \_\_\_\_\_ / \_\_\_\_\_ **(Do not include birth year)**

Work e-mail Address: \_\_\_\_\_ None

Approximate Date of Hire: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

PharmD  ASW  LCS  RCP

Professional License Number: \_\_\_\_\_ None  PhD  MD  RN  LVN  DDS

Four Digit UCSF Job Title Code: \_\_\_\_\_ UCSF Title: \_\_\_\_\_

Job Type: \_\_\_\_\_ Non Clinical    Clinical Other    Clinical Provider    Clinical Nursing

Six Digit UCSF Department Code: \_\_\_\_\_ UCSF Dept Title: \_\_\_\_\_

ZSFG Building # \_\_\_\_\_ ZSFG Room # \_\_\_\_\_ UCSF Box \_\_\_\_\_

Department Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

- Halogen Account Only
- ZSFG Proximity ID Badge Only
- Both

***For Use By Dept. Managers Only***

## ***All Information Required. Please Fill Completely.***

Return completed form to the ZSFG Vice Dean's Office  
email: Wynne.Bamberg@ucsf.edu  
fax: 285-2037  
Box 0809

\*NH/Main Hospital=Building 5

Please remind all new employees to attend the ZSFG New Employee Orientation in the Currin Carlisle Learning Center  
To Register:  
<http://sfghlearn.org/orientation-registration/>  
General Orientation 8am-5pm required for ALL new employees, students and providers. Clinical Orientation 8am-12pm required for clinical employees. 1pm-5pm required for nursing classifications